

Key Person Policy

At Super Star Sport we understand how important the relationship is between the children in our care and the adults that look after them. Every child needs that one adult in their setting to respond to their needs. The relationship between the child and their parent/guardian is the most important, however when the parent/guardian is not present there must be another adult that child can rely on for care, attention and learning.

The following will be adhered to whilst at our camp:

- Every child will be allocated to a group with a coach that will be responsible for the child's individual well-being and education. Each child will also have a second key person, this is known as the buddy system. Camp leaders will take on this role to support all children and coaches across the groups at camp. This means that the child will always have an adult that is familiar to them whilst at camp. The second key person will be available for the child when the key person is on annual leave, attending training sessions or is unwell.
- The child's parents will be informed in advance of the group that their child will be in whilst at camp and who the key person will be.
- Parents will be able to meet and speak to each key person upon registration and dismissal of the camp. During this meeting, information will be shared to allow both the key person and parent/guardian to gain knowledge about the child and how they have been throughout the day. This allows the key person to be able to gather all of the information required to support the child during the camp and allow them to support daily routines for the child.

- The key person will be responsible for planning activities and experiences for the child whilst at camp to enable them to feel secure and happy whilst at camp.
- The key person will support the child during any challenging activities to gain a better understanding of the child's development and understanding.
- The key person will engage with parents to offer support at home as well as in the setting. This could involve working together to improve food concerns or behavioural issues amongst others.
- The key person will always respect the parent's wishes and address any concerns they may have. Parents are valued as the first educators for their child. Key persons will offer support to parents and children in order to get the best outcomes for all concerned.

It is our intention that each child in our care will continually be viewed as unique with individual needs. Parents will be encouraged and supported in voicing their views and requests about the care and education of their child. Family cultures will be respected and valued at all times. With gentle care and sensitivity, routines, planned activities and experiences, the children will be supported and encouraged to become confident and independent learners.